



EMPLOYMENT OPPORTUNITY

CLASS: 2328/2218 **TITLE:** NURSE PRACTITIONER [ADULT]/
(jb1) **PHYSICIAN ASSISTANT**

SALARY: \$4,516- \$6,392 biweekly

DEADLINE: NOVEMBER 6, 2009
POSTED: OCTOBER 23, 2009

JOB DESCRIPTION:

Community Primary Care's **Housing and Urban Health unit** is accepting applications for **one (1) full time** position in class 2328 Nurse Practitioner [Adult] or 2218 Physician Assistant. Housing and Urban Health (HUH) seeks to integrate medical and psychiatric services into the supportive housing program to assist residents to maintain a stable living situation. Most of the patients served will be recently homeless or at risk of becoming homeless. In addition, many of the patients served will have a history of chronic medical conditions, drug and alcohol use, mental health disorders, and lack of consistent primary care.

SHIFT: Days: 8:00am – 5:00pm.

APPOINTMENT TYPE: Permanent and provisional applicants are encouraged to apply. Provisional applicants must participate in a Civil service examination for this job classification to become permanent.

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker related training as assigned, and to return to work as ordered in the event of an emergency.

ESSENTIAL DUTIES:

Under the supervision of the Medical Director for Housing and Urban Health the Nurse Practitioner/Physician Assistant will work at the HUH clinic and at supportive housing sites in conformance with established practice standards and procedures. The incumbent will provide direct primary and urgent care to the residents of the supportive housing program as follows:

- Provides routine primary care, urgent care, and referral as needed for specialty medical care;
- Performs evaluation and referrals for substance use treatment/detoxification;
- Performs evaluation, initial treatment, and referrals as needed for psychiatric conditions;
- Performs home visits in resident's rooms to evaluate medical and/or psychiatric conditions for residents unable or unwilling to attend the HUH clinic;
- Assists with crisis intervention as needed;
- Engages in consultation and training with HUH medical and psychiatric staff;
- Employs harm reduction based substance use counseling techniques;
- Provides routine urgent care at some of the city's needle exchange sites;
- Performs related duties as assigned/required.

CONTINUED

MINIMUM QUALIFICATIONS:

1. **RN LICENSE:** Possession of a valid California Registered Nurse (RN) license issued by the California Board of Registered Nursing (BRN); **AND**
2. **NP LICENSE:** Possession of a valid California Nurse Practitioner (NP) license issued by the California BRN; **AND**
3. **EDUCATION:** Possession of a Master's Degree in Nursing (MSN) from an accredited college or university; **AND**
4. **CERTIFICATION:** Possession of national board certification (or eligibility) as a Nurse Practitioner issued by one of the following recognized national certifying body/organization:
 - American Academy of Nurse Practitioners (<http://www.aanp.org/>)
 - American Nurses Credentialing Center (<http://www.nursingworld.org/ancc/certify/Certs.htm>)
 - National Certification Corporation for Obstetric, Gynecologic and Neonatal Nursing Specialties (<http://www.nccnet.org/>)
 - National Certification Board of Pediatric Nurse Practitioners and Nurses (<http://www.pnpcert.org/>)
 - Oncology Nurses Certification Corporation (<http://www.oncc.org/>)
 - Critical Care Certification Corporation (no web site); **AND**
5. **SPECIALTY AREA B: ADULT** -- NP specialization in Acute Medicine, Family Medicine, Adult Medicine, and Geriatric Medicine;
OR
6. **PHYSICIAN ASSISTANT LICENSE:** Possession of a valid permanent California License as a Physician Assistant issued by the California Board of Medical Quality Assurance.

For this position at Housing and Urban Health unit. The following is also required:

Possession of a current medication furnishing license issued by the California Board of Registered Nurses (visit <http://www.rn.ca.gov/pdfs/applicants/npf-app.pdf> for more information).

Verification/Waiver: Verification of qualifying licensure, certification, education, experience and/or training is required at the time of filing. Candidates unable to do so may submit a letter requesting a waiver of this requirement indicating the reason(s) verification cannot be obtained. Failure to submit verification or request for waiver will result in application rejection.

Conditions of Employment:

All qualified candidates who have been selected for appointment to positions in all specialty areas must be an eligible billable provider and will be required to meet the following criteria:

- Be eligible to participate in Medicare, Medicaid and/or other federal health care programs;
- Possess a National Provider Identifier (NPI);
- Submit a completed credentialing application and/or required documentation for credentialing; **AND**
- Possess a valid third-party billable provider certification (such as Medicare, Medi-Cal and/or private insurance) **OR** have submitted a completed billable provider application, along with the required documentation, in order to obtain the appropriate billable provider status; **AND**

Cardiopulmonary Resuscitation (CPR) Certificate Requirement / Provision:

Possess a valid Cardiopulmonary Resuscitation (CPR) Certificate issued by the American Heart Association is required as a provision to employment for all positions. Eligibles who do not possess such a certification may participate in this examination process and be appointed to a position(s), but will be required to obtain the certificate within two (2) weeks of hire date and maintain validity throughout length of employment. A photocopy of the valid Cardiopulmonary Resuscitation (CPR) Certificate must be provided to the appropriate supervisor of the appointment within the allotted time frame. Failure to demonstrate/show proof of possession of valid certification within two (2) weeks of hire date and throughout length of employment may result in dismissal and/or termination of employment.

Failure to meet these criteria and/or 'Conditions of Employment' within two (2) weeks **PRIOR** to start work date may result in the delay of appointment and/or cancellation of employment offer. Once appointed, all qualified candidates/employees will be required to retain these qualifications throughout length of employment. Failure to demonstrate (show proof) of qualifications shall result in the termination of employment.

DESIRED QUALIFICATION(S):

- Ability to speak Spanish.
- Experience and demonstrated commitment to working with people with severe mental illness
- Experience and demonstrated commitment to working with people with substance abuse disorders
- Experience and demonstrated commitment to working with marginalized and hard to reach populations.
- Ability to operate a personal computer including knowledge of Word for Windows and EXCEL.
- Willingness to work flexible hours, including evenings and weekends.
- Ability to work as part of a multi-disciplinary team, to prioritize and handle multiple tasks, and to work independently.
- Sensitivity to and experience working with racially, ethnically, culturally and sexually diverse individuals.
- Excellent oral and written communication skills.

APPLICATION PROCEDURE:

Interested individuals must submit a resume and [City and County of San Francisco \(CCSF\) employment application](#) to Joshua Bamberger, MD, Housing and Urban Health Clinic, 234 Eddy Street, San Francisco, CA 94102 or by fax at 415-292-5048 by November 6, 2009. CCSF employment applications may be obtained from DPH Human Resources Services, 101 Grove Street, Room 210, SFGH Human Resource Services, 2789 – 25th Street, LHH Human Resource Services, 375 Laguna Honda Boulevard, or the website identified below. Applicants with disabilities requiring reasonable accommodation during the interview process may contact the person/department listed. www.sfdph.org

**PLEASE NOTE: APPLICANTS MEETING THE MINIMUM QUALIFICATIONS
ARE NOT GUARANTEED AN INTERVIEW**

*The Department of Public Health is an Equal Opportunity Employer
Women, Minorities, and Persons with Disabilities are encouraged to apply*