



EMPLOYMENT OPPORTUNITY

CLASS: 2328/2218 **TITLE:** NURSE PRACTITIONER [ADULT]/
(stw1) **PHYSICIAN ASSISTANT**

SALARY: \$4,516 - \$6,884 Biweekly

DEADLINE: November 13, 2009

POSTED: October 30, 2009

JOB DESCRIPTION:

Community Primary Care's **Housing and Urban Health (HUH) Unit** is accepting applications for **one (1) full-time** position in class 2328 Nurse Practitioner [Adult] or 2218 Physician Assistant. The Nurse Practitioner or Physician Assistant position will serve in the Medical Respite and Sobering Program. **SHIFT:** M-F, 9-5, weekends and evenings as needed. This position requires back-up on call duties; frequently working evening and weekend hours.

Program description:

The San Francisco Medical Respite Program, with approximately 60 respite beds (co-located with a 12-bed sobering center), provides temporary housing with medically-oriented supportive services for medically frail homeless persons leaving hospitals. The facility, staffed primarily by nurse practitioners and physician assistants, provides recuperative services for homeless persons who are too medically frail to return to the streets but who do not require hospitalization. Length of stay will vary according to need, but will range from 1 week to 2-3 months.

Sobering center:

The sobering center is a twelve (12) bed unit designed to provide a place for clients with alcohol intoxication to safely sober.

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker related training as assigned, and to return to work as ordered in the event of an emergency.

Appointment Type: Permanent and Provisional applicants encouraged to apply. Provisional applicants must participate in a Civil Service examination for this job classification to become permanent.

ESSENTIAL DUTIES:

Under the supervision of the Medical Director for the Medical respite and Sobering Center, the Nurse Practitioner or Physician Assistant will work at the Medical respite and Sobering Center in conformance with established practice standards and procedures. The incumbent will provide direct primary and urgent care to the respite and sobering program clients as follows:

- Provides medical care to frail adults recuperating from acute medical-surgical crises;
- Provides initial assessment for potential intakes;
- Orders diagnostic tests and draws blood;
- Routine primary care, urgent care and referral as needed for specialty medical care;
- Evaluates and refers for substance use treatment/detoxification;

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- Evaluates and refers as needed for psychiatric conditions;
- Assists with crisis intervention as needed;
- Performs other related duties as assigned/required.

MINIMUM QUALIFICATIONS:

1. **RN LICENSE:** Possession of a valid California Registered Nurse (RN) license issued by the California Board of Registered Nursing (BRN); **AND**
2. **NP LICENSE:** Possession of a valid California Nurse Practitioner (NP) license issued by the California BRN; **AND**
3. **EDUCATION:** Possession of a Master's Degree in Nursing (MSN) from an accredited college or university; **AND**
4. **CERTIFICATION:** Possession of national board certification (or eligibility) as a Nurse Practitioner issued by one of the following recognized national certifying body/organization:
 - American Academy of Nurse Practitioners (<http://www.aanp.org/Certification/Certification.asp>)
 - American Nurses Credentialing Center (<http://www.nursecredentialing.org/cert/index.html>)
 - National Certification Corporation for Obstetric, Gynecologic and Neonatal Nursing Specialties (<http://www.nccnet.org/>)
 - National Certification Board of Pediatric Nurse Practitioners and Nurses (<http://www.pncb.org/ptistore/control/index>)
 - Oncology Nurses Certification Corporation (<http://www.oncc.org/>)
 - Critical Care Certification Corporation (no web site); **AND**
5. **SPECIALTY AREA: ADULT MEDICINE** -- Documentation of NP specialization in Family Medicine, Adult Medicine, Acute Medicine or Geriatric Medicine;
OR
6. **PHYSICIAN ASSISTANT LICENSE:** Possession of a valid permanent California License as a Physician Assistant issued by the California Board of Medical Quality Assurance.

Verification/Waiver: Verification of qualifying licensure, certification, experience, education, and/or training is required at the time of filing. Candidates unable to do so may submit a letter requesting a waiver of this requirement indicating the reason(s) verification cannot be obtained. Failure to submit verification or request for waiver will result in application rejection.

Condition(s) of Employment:

All qualified candidates who have been selected for appointment to positions in all specialty areas must be an eligible billable provider and will be required to meet the following criteria:

- Be eligible to participate in Medicare, Medicaid and/or other federal health care programs;
- Possess a National Provider Identifier (NPI);
- Submit a completed credentialing application and/or required documentation for credentialing; **AND**
- Possess a valid third-party billable provider certification (such as Medicare, Medi-Cal and/or private insurance) **OR** have submitted a completed billable provider application, along with the required documentation, in order to obtain the appropriate billable provider status.

Failure to meet these criteria and/or 'Conditions of Employment' within two (2) weeks **PRIOR** to start work date may result in the delay of appointment and/or cancellation of employment offer. Once appointed, all qualified candidates/employees will be required to retain these qualifications throughout length of employment. Failure to demonstrate (show proof) of qualifications shall result in the termination of employment.

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For this position at the San Francisco Medical Respite Program. The following is also required:

Possession of a current medication furnishing license issued by the California Board of Registered Nurses (visit <http://www.rn.ca.gov/pdfs/applicants/npf-app.pdf> for more information).

Cardiopulmonary Resuscitation (CPR) Certificate Requirement / Provision:

Possession of a valid Cardiopulmonary Resuscitation (CPR) Certificate issued by the American Heart Association is required as a provision to employment for all positions. Eligibles who do not possess such a certification may participate in this examination process and be appointed to a position(s), but will be required to obtain the certificate within two (2) weeks of hire date and maintain validity throughout length of employment. A photocopy of the valid Cardiopulmonary Resuscitation (CPR) Certificate must be provided to the appropriate supervisor of the appointment within the allotted time frame. Failure to demonstrate/show proof of possession of valid certification within two (2) weeks of hire date and throughout length of employment may result in dismissal and/or termination of employment.

DESIRED QUALIFICATION(S):

- Experience and demonstrated commitment to working with people with substance abuse disorders.
- Bilingual preferred (Spanish)
- Experience and demonstrated commitment to working with marginalized and hard to reach populations
- Ability to operate a personal computer including knowledge of Word for Windows and EXCEL
- Willingness to work flexible hours, including evenings and weekends
- Ability to work as part of a multi-disciplinary team, to prioritize and handle multiple tasks and to work independently
- Sensitivity to and experience working with racially, ethnically, culturally and sexually diverse individuals
- Excellent oral and written communication skills

APPLICATION PROCEDURE:

Interested individuals must submit a resume and [City and County of San Francisco \(CCSF\) employment application](#) to **Tae-Wol Stanley, Program Director, Medical Respite and Sobering, 1171 Mission Street, San Francisco, CA 94103** or by fax at **415-734-4218** by **November 13, 2009**. CCSF employment applications may be obtained from DPH Human Resources Services, 101 Grove Street, Room 210, SFGH Human Resource Services, 2789 – 25th Street, LHH Human Resource Services, 375 Laguna Honda Boulevard, or the website identified below. Applicants with disabilities requiring reasonable accommodation during the interview process may contact the person/department listed. www.sfdph.org

**PLEASE NOTE: APPLICANTS MEETING THE MINIMUM QUALIFICATIONS
ARE NOT GUARANTEED AN INTERVIEW**

*The Department of Public Health is an Equal Opportunity Employer
Women, Minorities, and Persons with Disabilities are encouraged to apply*