



**EMPLOYMENT OPPORTUNITY
EXEMPT APPOINTMENT**

CLASS: 2930/2931
(sc1)

**TITLE: PSYCHIATRIC SOCIAL WORKER/
MARRIAGE, FAMILY AND CHILD COUNSELOR**

SALARY: \$ 32.5875 - \$39.6125 Hourly

**DEADLINE: OPEN UNTIL FILLED
POSTED: July 10, 2009**

JOB DESCRIPTION:

Community Behavioral Health Services' **Child Crisis Program** is accepting applications for **as-needed, non-benefited** position(s) in class 2930 Psychiatric Social Worker or 2931 Marriage, Family and Child Counselor to function as a *clinician*. This clinician position provides clinical services to the clients of the program as part of a multidisciplinary team and within a culturally sensitive and appropriate manner. These services include crisis interventions, collateral, individual, and family psychotherapy. **SHIFT:** Evening, night and weekend hours are required.

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker related training as assigned, and to return to work as ordered in the event of an emergency.

ESSENTIAL DUTIES:

The essential job functions of the 2930/2931 *Clinician* include the following:

- Provides a broad range of clinical and case management services to develop and provide services to high risk youth who may be suicidal, homicidal, or using substances;
- Provides assessment, individual, group and family counseling/therapy;
- Provides case management, urgent care, crisis intervention and crisis outreach to seriously mentally ill youths;
- Conducts 5150 evaluations;
- Collaborates with other multidisciplinary staff and service providers on the development and implementation of client's plan of care;
- Maintains clinical records and other necessary paperwork in a timely manner to keep cases in compliance with all administrative regulations;
- Promotes the integration and continuity of mental health services through collaboration with other service providers in the community;
- Performs other related duties as assigned/required

MINIMUM QUALIFICATIONS:

1. Possession of a current Licensed Clinical Social Worker (LCSW) license issued by the California Board of Behavioral Science Examiners (BBSE) **or** registration as an Associate Clinical Social Worker with the BBSE; **OR**
2. Possession of a current Marriage and Family Therapist (MFT) license issued by the BBSE or registration

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as Marriage and Family Therapist Intern with the BBSE.

Verification/Waiver: Verification of qualifying experience, education, and/or training is required at the time of filing. Candidates unable to do so may submit a letter requesting a waiver of this requirement indicating the reason(s) verification cannot be obtained. Failure to submit verification or request for waiver will result in application rejection.

Condition(s) of Employment (2930 Psychiatric Social Worker ONLY):

All qualified candidates who have been selected for appointment to positions in all specialty areas must be an eligible billable provider and will be required to meet the following criteria:

- Be eligible to participate in Medicare, Medicaid and/or other federal health care programs;
- Possess a National Provider Identifier (NPI);
- Submit a completed credentialing application and/or required documentation for credentialing; **AND**
- Possess a valid third-party billable provider certification (such as Medicare, Medi-Cal and/or private insurance) OR have submitted a completed billable provider application, along with the required documentation, in order to obtain the appropriate billable provider status.

Failure to meet these criteria and/or 'Conditions of Employment' within two (2) weeks **PRIOR** to start work date may result in the delay of appointment and/or cancellation of employment offer. Once appointed, all qualified candidates/employees will be required to retain these qualifications throughout length of employment. Failure to demonstrate (show proof) of qualifications shall result in the termination of employment.

DESIRED QUALIFICATIONS:

- One (1) year of psychiatric social work experience in a mental health setting.
- Ability to work cooperatively and effectively with a multidisciplinary team.
- Knowledge of community resources.
- Knowledge of the mental health, social, and cultural needs of diverse communities.

APPLICATION PROCEDURE:

Interested individuals must submit a resume and City and County of San Francisco (CCSF) employment application to **Shirley Chu, LCSW, Program Director, 3801 3rd Street, Suite 400, San Francisco, CA 94124. Open Until Filled.** CCSF employment applications may be obtained from DPH Human Resources Services, 101 Grove Street, Room 210, SFGH Human Resource Services, 2789 – 25th Street, LHH Human Resource Services, 375 Laguna Honda Boulevard, or from the website identified below. Applicants with disabilities requiring reasonable accommodation during the interview process may contact the person/department listed. www.sfdph.org

**PLEASE NOTE: APPLICANTS MEETING THE MINIMUM QUALIFICATIONS
ARE NOT GUARANTEED AN INTERVIEW**

*The Department of Public Health is an Equal Opportunity Employer
Women, Minorities, and Persons with Disabilities are encouraged to apply*

HR USE ONLY: JOB CATEGORY 200

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